



Material Handling Order Form

R-2d

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.



The ASI Show! New York

Jacob K. Javits Convention Center • May 7 - 8, 2008

FORM DEADLINE DATE:

April 21, 2008

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00am - 3:30pm; Closed 12:00pm - 12:30pm & Holidays. In the event of weight discrepancies or shipments received without a certified weight certificate, a \$15.00 fee will be charged per shipment.

Advance Shipments to GES Warehouse (100 pound minimum per shipment)

GES will receive uncrated carpet and pad at the warehouse.

Rates include: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rates for this service are:

Crated Materials

ST/ST \$ 107.90 cwt
 ST/OT \$ 134.88 cwt
 OT/OT \$ 161.85 cwt

Direct Shipments to Exhibit Site (100 pound minimum per shipment)

Rates include: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. However, any materials shipped back to warehouse from exhibit site will incur additional costs applied to your invoice. The rates for this service are:

Crated Materials

ST/ST \$ 89.90 cwt
 ST/OT \$ 112.87 cwt
 OT/OT \$ 135.45 cwt

Uncrated Materials

ST/ST \$ 135.45 cwt
 ST/OT \$ 169.30 cwt
 OT/OT \$ 203.20 cwt

SMALL PACKAGE: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall in to the small package category may be subject to special handling charges.	First Carton.....\$	40.50
	Each Additional Carton.....\$	10.50

- **Straight Time: Monday through Friday 8:00 AM to 4:30 PM.** Trucks signing in after 2 PM may be charged at the overtime rate.
- **Overtime: All other times, Saturdays, Sundays, Holidays.**
- Use "ST/ST" rate if freight will be handled on straight time into the show and out of the show.
- Use "ST/OT" rate if freight will be handled one way on straight time and one way on overtime, either into the show or out of the show.
- Use "OT/OT" rate if freight will be handled on overtime into the show and out of the show.

EXCESS DECLARED VALUE OPTION:

Note 1: Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 2: Declared value \$ _____. Excess declared value available from GES, up to \$100,000.00. Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

CALCULATION OF MATERIAL HANDLING CHARGES

Our shipment will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date:	via:	Total pieces:	=	\$
Total Weight (100 lb minimum per shipment):	+ 100 =	x Rate:	=	\$
Small package cartons will be sent to <input type="checkbox"/> Exhibit Site on date:	via:	Total cartons:	=	\$

We understand that your calculation is only an estimate. Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

1. Total Estimated Charges	\$
2. 25% Late Arrival Surcharge	\$
3. Excess Declared Value	\$
4. Payment Enclosed	\$

Authorized Signature: **X**

AUTHORIZED NAME - PLEASE PRINT	DATE
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ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

Advance	April 4, 2008	Advance Shipments may begin arriving at warehouse.
	April 30, 2008	Last day for crated shipments to arrive at advance warehouse without surcharge. A 25% (\$25.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the advance warehouse after this date.
Direct	May 5, 2008	First day for shipments to arrive at the exhibit site.
	May 6, 2008	Last day for shipments to arrive at the exhibit site.

SAVE TIME WITH GES ONLINE AT: www.ges.com